

Dear Families,

I'm writing to confirm the measures in place for the staged return of all students in September. I hope all students and families are as keen to return to us as we are keen to see them but we recognise there may be some anxieties around the start of the new term; I hope the below information is helpful to resolving those.

COVID-19 regulations mean we need to implement some changes to the traditional running of the timetable at school but, with these changes, we intend to have all children back to full timetable by September 14th 2020.

We've already sent the details of the individual training sessions for your child, but a summary of the programme is below. **Your child must attend their training sessions before they are permitted to attend site for lessons.** Please don't forget, your child is an academic year older than they were the last time we saw them so careful attention to the schedule is important!

Year Group	Training Session 1	Training Session 2
7	Monday 7 th September from 9:30am – 1:00pm, arriving to the main entrance in full uniform.	Friday 11 th September from 12:00pm – 2:30pm, arriving to the main entrance <u>in full PE kit.</u>
8	Tuesday 8 th September from 9:30am – 11:30pm, arriving to the Peace Garden entrance on Mina Road in full uniform.	Wednesday 9 th September from 12:00pm – 2:30pm, arriving to the Peace Garden entrance on Mina Road <u>in full PE kit.</u>
9	Tuesday 8 th September from 9:30am – 11:30am, arriving to the Art Department entrance on Mina Road in full uniform	Wednesday 9 th September from 12:00pm – 2:30pm, arriving to the Art department entrance on Mina Road <u>in full PE kit.</u>
10	Wednesday 9 th September from 9:30am – 11:30am, arriving to the MUGA entrance on Albany Road in full uniform.	Thursday 10 th September from 12:00pm – 2:30pm, arriving to the MUGA entrance on Albany Road <u>in full PE kit.</u>
11	Wednesday 9 th September from 9:30am – 11:30am, arriving to the music department entrance on Mina Road in full uniform.	Thursday 10 th September from 12:00pm – 2:30pm, arriving to the music department entrance on Mina Road <u>in full PE kit.</u>
12	Friday 4 th September from 9:30am – 2:30pm, arriving to the music department entrance on Mina Road in business dress.	Friday 11 th September from 8:35am – 10:30am, arriving to the music department entrance on Mina Road in business dress.
13	Thursday 10 th September from 12:00pm – 2:30pm, arriving to the music department entrance on Mina Road in business dress.	Friday 11 th September from 8:35am – 10:30am, arriving to the music department entrance on Mina Road in business dress.

A summary of the ways in which we propose to manage the COVID-19 requirements is below. The government guidance provided for schools is available at the following site, should families wish to see it: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Admission and exit	<ul style="list-style-type: none"> • Students from different year groups will use different entrances and exits to site. 7- main gate- 8.15am, 8 Mina Road - A block gate 8.15am, 9 Mina Road – Peace Garden – 8.25am, 10 Albany Road – 8.25am, 11 Mina Road Music – 8.15am, 12 and 13 Mina Road Music – 8.35 • Admission and dismissal will be staggered by 10 mins for groups. • All students will wash their hands before being allowed to access site.
Movement around the school	<ul style="list-style-type: none"> • All year groups will have specific zoned areas where they are allowed to go, which includes staircases and toilets. All students will be trained on their zones and signage will support this in the building. • Any breach of this would compromise safety, so students found without a teacher outside their zone will be sanctioned.
Equipment	<ul style="list-style-type: none"> • Students will be expected to come to school fully equipped with their planner and calculator everyday. • Any missing equipment will be sanctioned as we cannot share resources in the traditional ways.
Timetable options	<ul style="list-style-type: none"> • We will run a full suite of subjects for all year groups with the following arrangements to enable this. • Years 7 and 8 will largely be based in one classroom with staff members moving to teach them specialist lessons. Years 9-11 will have localised movement, using specialist facilities. Years 12 and 13 will be permitted independent movement around the zoned site. • Staff will remain 2 metres from students (1m+ for spells of 15 mins or less) in order to maintain specialist delivery of subjects. • Work cannot be marked until 48 hours after submission.
Breakfast club and after school provision	<ul style="list-style-type: none"> • Breakfast club will run in zones for any student who wishes to have free breakfast. Breakfast club students need to arrive to main gate from 7.45am - 8.10am in the morning. • The after school snack bar will run in zones for any students who wish to use it. • After school study space will continue in year group zones until 4.30pm. • Detention will run in zones after school. • No other after school clubs will run in September but these will be reinstated as soon as we can manage it.
Break and Lunch	<ul style="list-style-type: none"> • Lunch must be pre-ordered for students, and this can easily be done using the free app the day before. More information on the ordering app will follow before lunch service begins. • Break and lunch will be staggered and zoned in year group bubbles. • Zoned year group toilets and a cleaning regime are in place
Enrichment	<ul style="list-style-type: none"> • Walworth students usually have a late finish at 3:55pm on Thursdays. <u>This will not be possible during the September term.</u> • School will therefore finish at the following times to enable a staggered exit every weekday: <ul style="list-style-type: none"> ○ 3:15pm for Years 7, 8 and 11, ○ 3.25pm for Years 9 and 10 and ○ 3.35pm for Years 12 and 13 • We'll let families know when we can run Thursday enrichment again.

PE	<ul style="list-style-type: none"> • We can teach PE within bubbles. • We cannot host changing facilities so <u>students will wear their full PE kits for the whole day when they have PE on their timetables</u> to enable them to continue to study PE.
Lateness	<ul style="list-style-type: none"> • We cannot have student transition outside of zones so <u>no lateness is permitted to school as a matter of public health.</u> • Late students will not be admitted to lessons, and will instead be accommodated in a zoned, silent-working environment before being escorted by their year team to classes later in the day. • All lateness will receive a 1hr same day detention, which we'll inform families about. • If your child has a valid reason for a late arrival (eg, planned dental appointment), you must let us know before the day. This is the only way we can timetable a safe arrival to lessons. You can do this for free via the app, or by contacting the school office
Healthcare	<ul style="list-style-type: none"> • Students are accommodated within school in year group bubbles and are therefore not required to maintain social distance from each other. • Staff can move across bubbles because they are socially distanced from students. • We have a duty to report cases to Public Health England so we need families to let us know of any symptoms, positive tests or suspected cases please. • If you are unsure about quarantine regulations following travel abroad, please contact the school office for support.
Travel	<ul style="list-style-type: none"> • We advise students to walk or cycle to school where possible. • We understand that TFL will begin charging students for bus travel from November 2nd 2020 so alternative methods of travel may need to be taken from that date. • If students do need to use public transport, they should wear PPE and observe social distancing. • Students will need to remove PPE at school; gloves and masks will not be permitted on site, in line with government guidelines
Top Tips	<ul style="list-style-type: none"> • Please ensure your child has a waterproof coat or an umbrella – we can no longer host multiple year groups indoors for 'wet break' so students need to be prepared for rain. • Guidelines do not permit visitors on site without appointments so please make contact with your child's Director of Progress, Inclusion Coordinator or Tutor before coming in to see us. • Download the MyEd app – it's free and you can send us messages without queueing on the switchboard!

If you are concerned about the new academic year, please do contact your child's Director of Progress or Inclusion Coordinator in order to discuss that with us. In some medical cases, an individual risk assessment may be required and those are being undertaken where we've identified it's appropriate.

We genuinely look forward to welcoming all our students back in September – we have missed them hugely! With your support, and with the hard work of the staff team here, we're confident we can offer a full educational experience to all our young people while keeping everyone safe.

We look forward to seeing you soon.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'J. West', written over a large, faint circular stamp or watermark.

Ms J West

Principal