WALWORTH ACADEMY

E-Safety Policy

Walworth Academy E-Safety policy

The E-Safety Policy is integral to our safeguarding policy and it relates to other policies including those for ICT, anti-bullying and child protection.

Purpose of this Policy

- To keep students and staff safe in their use of technology at school; we consider their e-safety to be an essential part of their well-being
- Educating students and staff to keep themselves safe online at home
- Proactively raise awareness of known risks and constantly evolving new technology.

Please read this Policy in conjunction with:
- Safeguarding Policy
- Behaviour/Anti-Bullying Policy
- SEN Code of Practice
- Data Protection Policy
- Staff Code of Conduct
- Responsible use of ICT - Students

Teaching and Learning

Although all students will have age-related filtered access to the Internet and staff will have filtered access to the Internet based upon their role in the school, we consider it vital that we educate students to develop safe effective practice. Our aim is to encourage students to evaluate materials they use, to use the Internet in a positive way and develop responsible online behaviour.

Our e-safety programmes are delivered through opportunities in Computing Lessons, PSHE and Assemblies. The areas covered are:
- What is e-safety?
- Responsible use of Social Networking
- Are you a cyberbully?
- What is your digital footprint?
- How reliable is online information?
- How to report problems

Effectiveness of the programme will be checked by Annual Student Questionnaire; student feedback forms in PSHEE and analysis of reports from monitoring systems in the schools.

Staff Training

All staff, teaching and non-teaching, will receive e-safety training as part of their Safeguarding training (refer to Safeguarding Policy). There will also be e-mail updates as appropriate.
The areas covered are:
- Forms of abuse
- School policy and procedures relating to Safeguarding and disclosure
- Cyberbullying
- Radicalisation

- Sexting
- Incident reporting
- Digital footprint
- Latest technologies
- Professional reputation - Sensible use of Social Media

Education and Supporting Parents

- We offer regular opportunities for our parents to attend e-safety training. The Parent Council provides printed and electronic guidance to parents on ensuring their child's safety online.
- Pastoral leaders and the Senior Leadership Team work closely with parents to resolve issues relating to e-safety.

Reporting Routes

- At school students can report issues in person to members of staff or through a drop box. The academy also uses the Imperio Confide software which allows pupils to report any incident of bullying in confidence from any computer on the academy's network.
- To keep students safe at home, the CEOP 'Report Abuse' button is highlighted on our website, and students know where to find it and how to use the system.

Embedding of the Policy

- Available on the website
- Users must agree to an extract of the policy before access to computer network is granted.
- Published in the Staff Handbook
- Parents workshops

(Consultant from Babcock 4S was consulted in the production of this document.)

This Policy has been written by the academy, building on best practice and government guidance. It has been agreed by senior management and approved by governors.

- The e-safety Policy and its implementation will be reviewed annually.
- The e-safety Policy was revised by: Ms Powell
- It was approved by the Governors on: …………………………………………

Signed: ………………………………………………………… – Chair of Governing Body
Date: August 2017

To be reviewed: August 2018

Walworth Academy

Internet safety incident report

Name of person reporting	
Name of person involved (if not as above)	
Time of incident	
Date of incident	
Location	
Other persons present	

INCIDENT DETAILS

Website (if known)				
Threat type (please circle)	Commercial	Aggressive	Sexual	Values
Description				
Action Taken				

Completed forms to Mr Amoko (Head of ICT)
Copy to Ms K. Wood (CP Officer)

Imperio Confide

Students are presented with this screen when they launch Imperio Confide. On clicking the 'Continue' button they are presented with the simple form below.

The submitted form is visible by the E-Safety Officer and the Network Manager, who in turn forwards any concerns to the Child Protection Officer.